



Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
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 Visayas Ave., Quezon City
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**Request for Quotation (RFQ)
 World Bank (WB)**

Date: March 2, 2026
Solicitation No.: RFQ-WB-2026-09
PRAS No.: 2026-03-21

Sir/Madam:

The Government of the Republic of the Philippines has received a loan/grant from the World Bank towards the cost of the Philippine Fisheries and Coastal Resiliency (FishCoRe) project, and it intends to apply part of the proceeds of this loan to payment for the cost of **Lease of venue including meals and accommodation for the conduct of Writeshop on the Boat and Gear Inventory (BGI) for FMAs (Manual and Toolkit: Phase 1) April 6-10, 2026, Butuan City.**

The Bureau of Fisheries and Aquatic Resources - FishCoRe project, invites quotations for the goods described in Annex A. Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods described in Annex A. Also, furnish us with descriptive brochures, catalogues, and literatures.

Award shall be made on: [] item [] per lot [✓], per package. Award shall be made to the lowest evaluated quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

Please accomplish and submit this form together with Annex A to the Office of the BFAR-FishCoRe Procurement/ SBAC Secretariat at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City or email at fishcore.sbac@bfar.da.gov.ph **on or before March 9, 2026, at 09:30 AM.**

For clarifications, you may contact BFAR-FishCoRe Procurement SBAC at fishcore.sbac@bfar.da.gov.ph and Telephone no. 02- 8740-9880.

Very truly yours,

ORIGINAL SIGNED
NAZARIO C. BRIGUERA
 Special Bids and Awards Committee

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe SBACs official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- For those who will submit in a sealed envelope, must put the following details on the face of the envelope:

TO: BFAR-FISHCORE, SPECIAL BIDS AND AWARDS COMMITTEE

2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City

- *Project Name*
- *Your Company Name*
- *Company Address & Contact no.*
- *Request for Quotation No.*
- *Date & Time of Deadline*

- Quotation validity shall not be less than: **Thirty (30) days**
- Terms of Delivery: **April 6-10, 2026**
- Place of Delivery: **Butuan City**
- Terms of Payment: **within Thirty (30) days upon completion of delivery and submission of supporting documents**
- Liquidated Damages/Penalty: **(1/10) of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail
- Mandatory Requirements** for above Ph50,000.00 Estimated Project Cost (EPC):
 - Business/Mayor's Permit**
 - BIR Certificate of Registration**
 - PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.**
 - Notarized Affidavit of Undertaking (please see the attached Affidavit of Undertaking)**

Failure to attach mandatory requirements shall result to automatic disqualification of proposal

Note:

The following documentary requirements shall be required prior to payment:
 Tax Clearance & Income Tax Return (ITR) or Certificate of No. Tax Liability in lieu of the ITR

	Registered Name of Company:	
Canvasser	Tax Identification No:	
	Company Address:	
	Contact No.:	
	Name of Authorized Representative:	



ANNEX A

Item /Lot /Package	Qty	Unit	Purchaser's Specifications	Unit Cost	Bidder's Specifications <i>(Specify the brand and model, and indicate in each row of the specifications whether "comply" or "not comply" including the value / number of the specifications of the offered product)</i>	Unit Cost	Total Cost
1	40	pax	<p>Lease of venue including meals and accommodation for the conduct of Writeshop on the Boat and Gear Inventory (BGI) for FMAs (Manual and Toolkit: Phase 1) April 6-10, 2026, Butuan City</p> <p>Accommodation: Twin/Triple sharing with complimentary breakfast; Provision of at least two (2) key cards for each room</p> <p>Meals: AM and PM Snacks, Lunch, and Dinner</p> <p>Inclusions: 1. With complimentary use of a function room that can accommodate more than 40 participants, providing enough space for mobility within the hotel vicinity 2. With complete audio-visual equipment and operator, including multimedia projectors and screen (at least two (2) projectors for the entire activity in the function room) 3. Use of at least four (4) wireless microphones (Additional microphone/s upon request and availability) 4. With free and strong Wi-Fi connection that can accommodate at least 40 devices 5. Registration Table that can accommodate 3-5 persons within the function room area 6. Standby generators in case of power disruption 7. Tables and chairs set up, round tables 8. With free overflowing coffee/juice/tea & free drinking water 9. With free stationaries and pens/pencils for 40 10. With free use of whiteboard with markers 11. Provision of at least one (1) extension wire per ten (10) participants for the duration of activity 12. With at least two (2) readily accessible comfort rooms located near the function area. Delivery Place: Butuan City</p>	2,400.00			
Total Estimated Project Cost				480,000.00			
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END-USER: FishCRRM Subcomponent 1.1 / CFD

PURPOSE: This activity aims to develop initial draft of a standardized BGI Manual and Toolkit for FMAs by consolidating and refining methodologies, tools, and protocols to ensure consistent, quality data that are directly usable for fishing capacity assessment, stock assessment, and science-based fisheries management.

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order.

The winning bidder MUST SIGN the original copy of Purchase Order at BFAR-FishCoRe Procurement/SBAC Secretariat at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City.

Original Signed
ATTY. ABIGAIL MOFFAIT P. SARANDI
 Signature over printed name
 Procurement Officer

Name and signature of authorized representative: _____

Date Accomplished: _____

Registered Name of Company: _____

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT OF UNDERTAKING

I, _____ [Name of Affiant], of legal age, _____ [Civil Status],
_____ [Nationality], and residing at _____ [Address of
Affiant], after having been duly sworn in accordance with law, do hereby depose and state
that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of
_____ [Name of Bidder] with office address at _____ [address
of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized
and designated representative of _____ [Name of Bidder] with office address at _____ [address
of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized
representative of _____ [Name of Bidder], I have full power and authority to do, execute
and perform any and all acts necessary to participate, submit the bid, and to sign and
execute the ensuing Purchase Order/Contract for

_____ [Title of the Procurement Requirement] of the **Bureau of Fisheries and Aquatic
Resources - Fisheries and Coastal Resiliency project (FishCoRe)**, as shown in the
attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and
authority to do, execute and perform any and all acts necessary to participate, submit
the bid, and to sign and execute the ensuing contract for _____ [Name of the
Project] of the **Bureau of Fisheries and Aquatic Resources - Fisheries and Coastal
Resiliency project (FishCoRe)**, as shown in the attached _____ [state title of
attached document showing proof of authorization (e.g., duly notarized Secretary's
Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is
applicable;)];

3. _____ [Name of Bidder] is not "blacklisted" or barred from bidding
by the Government of the Philippines or any of its agencies, offices, corporations, or
Local Government Units, foreign government/foreign or international financing
institution whose blacklisting rules have been recognized by the Government
Procurement Policy Board;
4. _____ [Name of Bidder] is up to date with its filing requirements,
has paid all fees and penalties due and payable under the provisions of the law;
5. _____ [Name of Bidder] is in continuous unbroken existence since
its company registration, and no action is currently being taken by the (DTI/SEC/CDA)
to strike the company off the register or to dissolve it as defunct;
6. As far as the (DTI/SEC/CDA) is aware, the company is not in liquidation or subject to
an administration order, no receiver or manager of the company's property has been
appointed;
7. Each of the documents submitted in satisfaction of the bidding requirements is an
authentic copy of the original, complete, and all statements and information provided
therein are true and correct;

8. _____ *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
9. _____ *[Name of Bidder]* complies with existing labor laws and standards; and
10. _____ *[Name of Bidder]* is aware of the following responsibilities as a Bidder:
 - a) Carefully examined all of the Request for Quotation and Technical Specifications;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Purchase Order/Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the

[Title of the Procurement Requirement].

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____
 _____ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this _____ day of _____ *[month]*
 _____ *[year]* at _____ *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her _____ *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. issued on _____ at _____.

Witness my hand and seal this _____ day of _____ *[month]* _____ *[year]*.

NAME OF NOTARY PUBLIC
 Serial No. of Commission

 Notary Public for _____ until
 _____ Roll
 of Attorneys No. _____
 _____ PTR No. _____
[date issued], [place issued] IBP No. *[date issued], [place issued]*

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____