



**Request for Quotation (RFQ)
World Bank (WB)**

Date: February 10, 2026
Solicitation No.: RFQ-WB-2026-05
PRAS No.: 2026-02-16

Sir/Madam:

The Government of the Republic of the Philippines has received a loan/grant from the World Bank towards the cost of the Philippine Fisheries and Coastal Resiliency (FishCoRe) project, and it intends to apply part of the proceeds of this loan to payment for the cost of **Procurement of Lease of Venue with full board meals and accommodations for the FishCoRe back-to-back Workshop on Communication Planning and Knowledge Management Practices in Metro Manila on March 2-6, 2026.**

The Bureau of Fisheries and Aquatic Resources - FishCoRe project, invites quotations for the goods described in Annex A. Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods described in Annex A. Also, furnish us with descriptive brochures, catalogues, and literatures.

Award shall be made on: [] item [], per lot [././], per package. Award shall be made to the lowest evaluated quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

Please accomplish and submit this form together with Annex A to the Office of the BFAR-FishCoRe Procurement/ SBAC Secretariat at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City or email at fishcore.sbac@bfar.da.gov.ph on or before **February 16, 2026 at 09:30 AM.**

For clarifications, you may contact BFAR-FishCoRe Procurement SBAC at fishcore.sbac@bfar.da.gov.ph and Telephone no. [02-8740-9880](tel:02-8740-9880).

Very truly yours,

ORIGINAL SIGNED
NAZARIO C. BRIGUERA
Special Bids and Awards Committee

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe SBACs official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- For those who will submit in a sealed envelope, must put the following details on the face of the envelope:

TO: BFAR-FISHCORE, SPECIAL BIDS AND AWARDS COMMITTEE
2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City

- Project Name
- Your Company Name
- Company Address & Contact no.
- Request for Quotation No.
- Date & Time of Deadline

- Quotation validity shall not be less than: **Thirty (30) days**
- Terms of Delivery: **March 2-6, 2026**
- Place of Delivery: **Metro Manila**
- Terms of Payment: **within Thirty (30) days upon completion of delivery and submission of supporting documents**
- Liquidated Damages/Penalty: **(1/10) of one percent for every day of delay shall be imposed.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail
- Mandatory Requirements** for above Ph50,000.00 Estimated Project Cost (EPC):
 - Business/Mayor's Permit**
 - BIR Certificate of Registration**
 - PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.**
 - Notarized Affidavit of Undertaking (please see the attached Affidavit of Undertaking)**

Failure to attach mandatory requirements shall result to automatic disqualification of the proposal

Note:

The following documentary requirements shall be required prior to payment:
Tax Clearance & Income Tax Return (ITR) or Certificate of No. Tax Liability in lieu of the ITR

_____	Registered Name of Company:	_____
Canvasser	Tax Identification No:	_____
	Company Address:	_____
	Contact No.:	_____
	Name of Authorized Representative:	_____



ANNEX A

Item /Lot /Package	Qty	Unit	Purchaser's Specifications	Unit Cost	Bidder's Specifications (Specify the brand and model, and indicate in each row of the specifications whether "COMPLY" or "NOT COMPLY" including the value / number of the specifications of the offered product)	Unit Cost	Total Cost
1	60	pax	Procurement of Lease of Venue with full board meals and accommodations for the FishCoRe back-to-back Workshop on Communication Planning and Knowledge Management Practices in Metro Manila on March 2-6, 2026	2,400.00			
			Specifications:				
			Program: FishCoRe Communication Planning Workshop				
			Location: Metro Manila and Vicinities				
			Date: March 2-6-2026				
			Accommodations and Full board meals				
			Double / Triple sharing room (individual bed) with complimentary breakfast				
			AM/PM Snacks, Lunch and Dinner Inclusive of drinks for every meal				
			Function Hall				
			Wi-Fi Access				
			Projector with Screen or any available TV or Led Wall for Presentations				
			Should also include workshop kits: pens, pencil, notepad or notebook can accommodate up to 70pax with basic sound system				
			Total Estimated Project Cost	720,000.00			
			----- Page 1 of 1 ---				

END-USER: FISHCRRM 1.1 – IFCU

PURPOSE: The FishCoRe Project's communication planning activity aims to map out extensive and persistent information strategies for better understanding and engagement by the stakeholders and the general consuming public.

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order.

The winning bidder MUST SIGN the original copy of Purchase Order at BFAR-FishCoRe Procurement/SBAC Secretariat at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City.

Original Signed
ATTY. ABIGAIL MOFFAIT P. SARANDI
Signature over printed name
Procurement Officer

Name and signature of authorized representative: _____
Date Accomplished: _____
Registered Name of Company: _____

REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY
OF _____) S.S.

AFFIDAVIT OF UNDERTAKING

I, _____ [Name of Affiant], of legal age, _____ [Civil Status],
_____ [Nationality], and residing at _____ [Address of Affiant],
after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of
_____ [Name of Bidder] with office address at _____ [address of
Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and
designated representative of _____ [Name of Bidder] with office address at _____ [address of
Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor, or authorized representative
of _____ [Name of Bidder], I have full power and authority to do, execute and
perform any and all acts necessary to participate, submit the bid, and to sign and execute
the ensuing Purchase Order/Contract for

[Title of the Procurement Requirement] of the **Bureau of Fisheries and Aquatic
Resources - Fisheries and Coastal Resiliency project (FishCoRe)**, as shown in the
attached duly notarized Special Power of Attorney;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and
authority to do, execute and perform any and all acts necessary to participate, submit the
bid, and to sign and execute the ensuing contract for _____ [Name of the
Project] of the **Bureau of Fisheries and Aquatic Resources - Fisheries and Coastal
Resiliency project (FishCoRe)**, as shown in the attached _____ [state title of
attached document showing proof of authorization (e.g., duly notarized Secretary's
Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is
applicable;)];

3. _____ [Name of Bidder] is not "blacklisted" or barred from bidding by
the Government of the Philippines or any of its agencies, offices, corporations, or Local
Government Units, foreign government/foreign or international financing institution
whose blacklisting rules have been recognized by the Government Procurement Policy
Board;
4. _____ [Name of Bidder] is up to date with its filing requirements, has
paid all fees and penalties due and payable under the provisions of the law;
5. _____ [Name of Bidder] is in continuous unbroken existence since its
company registration, and no action is currently being taken by the (DTI/SEC/CDA) to
strike the company off the register or to dissolve it as defunct;
6. As far as the (DTI/SEC/CDA) is aware, the company is not in liquidation or subject to an
administration order, no receiver or manager of the company's property has been
appointed;
7. Each of the documents submitted in satisfaction of the bidding requirements is an
authentic copy of the original, complete, and all statements and information provided
therein are true and correct;

8. _____ *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
9. _____ *[Name of Bidder]* complies with existing labor laws and standards; and
10. _____ *[Name of Bidder]* is aware of the following responsibilities as a Bidder:
 - a) Carefully examined all of the Request for Quotation and Technical Specifications;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Purchase Order/Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Title of the Procurement Requirement]*.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this _____ day of _____ *[month]* _____ *[year]* at _____ *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her _____ *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _ and his/her Community Tax Certificate No. issued on _ at ____.

Witness my hand and seal this _ day of _____ *[month]* _____ *[year]*.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

NAME OF NOTARY PUBLIC _____
 Serial No. of Commission _____
 Notary Public for _____ until _____
 Roll of Attorneys No. _____
 PTR No. _____ *[date issued]*, *[place issued]*
 IBP No. _____ *[date issued]*, *[place issued]*