



**Request for Quotation (RFQ)  
World Bank (WB)**

**Date: February 16, 2026**  
**Solicitation No.: RFQ-WB-2026-01 B (Rebid)**  
**PRAS No.: 2026-01-01**

Sir/Madam:

The Government of the Republic of the Philippines has received a loan/grant from the World Bank towards the cost of the Philippine Fisheries and Coastal Resiliency (FishCoRe) project, and it intends to apply part of the proceeds of this loan to payment for the cost of **PROCUREMENT OF DA-BFAR-FISHCORE FLEET FUEL CARDS FOR DIESEL, OIL, LUBRICANTS AND OTHER SERVICES CY 2026 (January to December 2026).**

The Bureau of Fisheries and Aquatic Resources - FishCoRe project, invites quotations for the goods described in Annex A. Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods described in Annex A. Also, furnish us with descriptive brochures, catalogues, and literatures.

Award shall be made on: [ ] item [ ] per lot [ ] per package. Award shall be made to the lowest evaluated quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

Please accomplish and submit this form together with Annex A to the Office of the BFAR-FishCoRe Procurement/ SBAC Secretariat at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City or email at [fishcore.sbac@bfar.da.gov.ph](mailto:fishcore.sbac@bfar.da.gov.ph) on or before **February 24, 2026 at 09:30 AM.**

For clarifications, you may contact BFAR-FishCoRe Procurement SBAC at [fishcore.sbac@bfar.da.gov.ph](mailto:fishcore.sbac@bfar.da.gov.ph) and Telephone no. [02-8740-9880](tel:02-8740-9880).

Very truly yours,

*ORIGINAL SIGNED*  
**NAZARIO C. BRIGUERA**  
Special Bids and Awards Committee

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe SBACs official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- For those who will submit in a sealed envelope, must put the following details on the face of the envelope:

**TO: BFAR-FISHCORE, SPECIAL BIDS AND AWARDS COMMITTEE**  
2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City

- *Project Name*
- *Your Company Name*
- *Company Address & Contact no.*
- *Request for Quotation No.*
- *Date & Time of Deadline*

- Quotation validity shall not be less than: **Thirty (30) days**
- Terms of Delivery: **15 days**
- Place of Delivery: **BFAR Central Office**
- Terms of Payment: **Please refer to the attached Terms of Reference (TOR)**
- Liquidated Damages/Penalty: **(1/10) of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail
- Mandatory Requirements** for above Ph50,000.00 Estimated Project Cost (EPC):
  - Business/Mayor's Permit**
  - BIR Certificate of Registration**
  - PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account with PhilGEPS Registration No.**
  - Notarized Affidavit of Undertaking (please see the attached Affidavit of Undertaking)**

Failure to attach mandatory requirements shall result to automatic disqualification of proposal

Note:

The following documentary requirements shall be required prior to payment:

Tax Clearance & Income Tax Return (ITR) or Certificate of No. Tax Liability in lieu of the ITR

	Registered Name of Company:	
Canvasser	Tax Identification No:	
	Company Address:	
	Contact No.:	
	Name of Authorized Representative:	



### ANNEX A

Item /Lot /Package	Qty	Unit	Purchaser's Specifications	Unit Cost	Bidder's Specifications <i>(Specify the brand and model, and indicate in each row of the specifications whether "comply" or "not comply" including the value / number of the specifications of the offered product)</i>	Unit Cost	Total Cost
			<b>Procurement of DA-BFAR-FishCoRe Fleet Fuel Cards for Diesel, Oil, Lubricants and Other Services CY 2026 (January to December 2026)</b>				
			<b>VAN PLATE NUMBER</b>				
			SCA-2619 – FISHCRRM	480,000.00			
			SCA-2618 – FISHCRRM 1.3	480,000.00			
			SCA-2613 – MARLIN	480,000.00			
			SCA-2620 – MARLIN 2.3	480,000.00			
			SCA-2610 – SUPRIM (ND)	480,000.00			
			SCA-2621 – MARLIN 2.2	480,000.00			
			<b>SUV CONDUCTION STICKER</b>				
			RD 239B – USEC	480,000.00			
			RD 268B – ND	480,000.00			
			PE 159B – ADOTECH	480,000.00			
			PE 255B – ADAS	480,000.00			
			OJ 003B – NPMO	480,000.00			
					<b>Note: (Indicate in each row whether "COMPLY" or "NOT COMPLY")</b>		
			<b>Place of Delivery:</b> BFAR – Central Office				
			<b>Delivery Period:</b> 15 days				
			Please see attached Terms of Reference (TOR)				
			<b>Total Estimated Project Cost</b>	<b>5,280,000.00</b>			
			----- Page 1 of 1 -----				

**END-USER:** SUPRIM Component

**PURPOSE:** For the official use of the National Project Management Office in support to day-to-day operation of the FishCoRe Project.

**IMPORTANT:** The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or said described above within the delivery period from receipt of Purchase Order.

The winning bidder MUST SIGN the original copy of Purchase Order at BFAR-FishCoRe Procurement/SBAC Secretariat at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City.

*Original Signed*

**ATTY. ABIGAIL MOFFAIT P. SARANDI**

**Signature over printed name**

**Procurement Officer**

**Name and signature of authorized representative:** \_\_\_\_\_

**Date Accomplished:** \_\_\_\_\_

**Registered Name of Company:** \_\_\_\_\_

REPUBLIC OF THE PHILIPPINES ) CITY/MUNICIPALITY  
OF \_\_\_\_\_ ) S.S.

AFFIDAVIT OF UNDERTAKING

I, \_\_\_\_\_ [Name of Affiant], of legal age, \_\_\_\_\_ [Civil Status],  
\_\_\_\_\_ [Nationality], and residing at \_\_\_\_\_ [Address of Affiant],  
after having been duly sworn in accordance with law, do hereby depose and state that:

**1. Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of  
\_\_\_\_\_ [Name of Bidder] with office address at \_\_\_\_\_ [address of  
Bidder];

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and  
designated representative of \_\_\_\_\_ [Name of Bidder] with office address at \_\_\_\_\_ [address of  
Bidder];

**2. Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative  
of \_\_\_\_\_ [Name of Bidder], I have full power and authority to do, execute and  
perform any and all acts necessary to participate, submit the bid, and to sign and execute  
the ensuing Purchase Order/Contract for

[Title of the Procurement Requirement] of the **Bureau of Fisheries and Aquatic  
Resources - Fisheries and Coastal Resiliency project (FishCoRe)**, as shown in the  
attached duly notarized Special Power of Attorney;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and  
authority to do, execute and perform any and all acts necessary to participate, submit the  
bid, and to sign and execute the ensuing contract for \_\_\_\_\_ [Name of the  
Project] of the **Bureau of Fisheries and Aquatic Resources - Fisheries and Coastal  
Resiliency project (FishCoRe)**, as shown in the attached \_\_\_\_\_ [state title of  
attached document showing proof of authorization (e.g., duly notarized Secretary's  
Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is  
applicable;)];

3. \_\_\_\_\_ [Name of Bidder] is not "blacklisted" or barred from bidding by  
the Government of the Philippines or any of its agencies, offices, corporations, or Local  
Government Units, foreign government/foreign or international financing institution  
whose blacklisting rules have been recognized by the Government Procurement Policy  
Board;
4. \_\_\_\_\_ [Name of Bidder] is up to date with its filing requirements, has  
paid all fees and penalties due and payable under the provisions of the law;
5. \_\_\_\_\_ [Name of Bidder] is in continuous unbroken existence since its  
company registration, and no action is currently being taken by the (DTI/SEC/CDA) to  
strike the company off the register or to dissolve it as defunct;
6. As far as the (DTI/SEC/CDA) is aware, the company is not in liquidation or subject to an  
administration order, no receiver or manager of the company's property has been  
appointed;
7. Each of the documents submitted in satisfaction of the bidding requirements is an  
authentic copy of the original, complete, and all statements and information provided  
therein are true and correct;

8. \_\_\_\_\_ *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
9. \_\_\_\_\_ *[Name of Bidder]* complies with existing labor laws and standards; and
10. \_\_\_\_\_ *[Name of Bidder]* is aware of the following responsibilities as a Bidder:
  - a) Carefully examined all of the Request for Quotation and Technical Specifications;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Purchase Order/Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the

*[Title of the Procurement Requirement].*

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_ *[month]* \_\_\_\_\_ *[year]* at \_\_\_\_\_ *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_ *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_ and his/her Community Tax Certificate No. issued on \_ at \_\_\_.

Witness my hand and seal this \_ day of \_\_\_\_\_ *[month]* \_\_\_\_\_ *[year]*.

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

NAME OF NOTARY PUBLIC \_\_\_\_\_  
 Serial No. of Commission \_\_\_\_\_  
 Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
 Roll of Attorneys No. \_\_\_\_\_  
 PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*  
 IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

# TERMS OF REFERENCE

## PROCUREMENT OF DIESEL, FUELS, LUBRICANTS AND OTHER SERVICES (FUEL CARD PROGRAM) FOR THE BUREAU OF FISHERIES AND AQUATIC RESOURCES CENTRAL OFFICE FLEET OF VEHICLES

### 1.0 Rationale

The Bureau of Fisheries and Aquatic Resources (BFAR) – Central Office, through the Bids and Awards Committee (BAC)- will undertake the Procurement of the Fuel Card Program for gasoline, diesel, lubricants and other services for service vehicle of the Bureau of Fisheries and Aquatic Resources (BFAR) using the fuel card technology. This operational requirement is essential for the delivery of services of the System.

The Bureau of Fisheries and Aquatic Resources (BFAR) to date has **11 operational service vehicles and all use diesel fuel.**

Aside from fuel supply, the fleet card program, shall likewise include and cover among others, the following:

- Materials :
  - a). Oil (Motor Oil, Flushing Oil, and Transmission Oil)
  - b). Lubricants (ATF)
  - c). Oil Filter
- Labor :
  - a). Change Oil

The details and estimated amount for eleven (11) months are attached in **Annex “A”**.

### 2.0 Objectives

The main objective of the Fuel Card Program is to provide the BFAR – Central Office vehicle end-users and drivers with an efficient, secured, convenient, continuous, and steady supply of petroleum products and services, which must be economically manageable.

### 3.0 Scope of Service

3.1 The Fuel Card Service Provider shall provide the fuel, lubricants, and other services requirements of BFAR – Central Office using the fuel card technology. The Supplier must ensure that the fuel card technology is protected from duplication or hacking.

3.2 The Fuel Card Service Provider must:

3.2.1 Have a wide service station network nationwide and most of its branches in key Cities (at least 2 branches), and Municipalities are available twenty-four (24) hours a day to dispense the fuel, and lubricants to BFAR-CO service vehicles following the terms and conditions set in the contract.

3.2.2 Have a web-based program for data tracking or monitoring reflecting the monthly purchases in which the BFAR point person will be given access.

3.3 The Fuel Card Service Supplier shall provide BFAR – Central Office service vehicles, a Vehicle Specific fuel card to contain the following:

- a. Card number
- b. Office name
- c. Vehicle details (type of vehicle and vehicle plate number)
- d. Product restriction (type of fuel, lubricants, other services; allocation and frequency of services)
- e. Expiry date

3.4 The Product Restriction includes the following:

- a. Type of Fuel : Unleaded or Regular Gasoline, Regular Diesel  
-minimum Euro-4 compliant  
-approved equal for Automotive
- b. Oil : Motor oil, Flushing oil and Transmission oil.
- c. Lubricants : ATF (Premium)
- d. Oil Filter : Manufacturer Standard
- e. Services : Complete Change Oil Services.

3.5 Frequency of Availment (Per Vehicle)

- a. Fuel : Maximum fuel allocation per month is indicated in the Card.
- b. Oil : Motor : Every 5,000 km to 10,000km or  
3 months whichever comes first
- c. Lubricants : Transmission : Quarterly  
(ATF)  
: Other Services  
: Labor for change oil: Quarterly

3.6 Only the vehicle indicated in the fuel card shall be allowed to avail of the above products and services with the limitations categorically stated therein.

3.7 The Fuel Card Service Supplier shall be responsible to dispense and make available at all times and at all branches of its stations for a period of eleven (11) months under the terms and conditions most advantageous to the government the following estimated volume or quantity:

Total fuel allocation for eleven (11) months (based on allocation/service vehicle/month indicated in the fuel card):

a. Diesel : 37,510 liters more or less

Lubricant requirements for (11) months: As the need arises

a. Motor/Engine Oil  
i. Diesel : 352 liters  
b. Flushing Oil : 44 liters  
c. Transmission Oil : 11 liters  
d. ATF : 11 liters  
e. Oil Filter : Manufacturer Standard  
i. Diesel : 44 pcs

Other Services requirements for (11) eleven months:

a. Change Oil : 44 times

3.8 The Fuel Card Service Supplier shall provide additional fuel card upon written request of the BFAR – Central Office under the same terms and conditions.

#### **4.0 Responsibilities of the Fuel Card Service Provider**

4.1 The service provider shall allow issuance of fuel products, lubricants, and other services to BFAR – Central Office vehicles enrolled/listed in the fuel card program, in all of its branches.

4.2 The service station/branch shall load fuel only to the vehicle indicated in the fuel card (plate number, petroleum products i.e., gasoline or diesel) and no excess shall be allowed outside the maximum allocation, except with the written approval of BFAR-Central Office.

4.3 A transaction slip/receipt/invoice shall be issued every time fuel is withdrawn or other services are given.

4.4 The Statement of Account should be accurate with the receipt/invoice issued by the service station.

4.5 Ensure that the fuel card transaction slip accurately reflects any and all purchases charged to the fuel card.

## 5.0 Funding for the Project

The cost for the procurement of gasoline/diesel fuels and lubricants in the amount of *Five Million Two Hundred Eighty Thousand Pesos (Php 5,280,000.00)* is the Approved Budget for the Contract (ABC) for (11) eleven months, inclusive of 12% VAT., and other taxes and duties.

## 6.0 Inspection and Testing

The Procuring Entity shall conduct a testing and/or inspection of the fuel card to be delivered by the winning bidder. The BFAR-CO will conduct a testing of the fuel fleet cards, as a post-award requirement, at the BFAR-CO in order to establish compliance with the technical specifications as stated in the TOR. The Supplier shall bring the necessary equipment for the inspection and/or testing.

## 7.0 Billing of Quantities

ITEM	DESCRIPTION	QTY.	UNIT	UNIT COST	TOTAL COST
				In Philippine Peso (PhP)	
<b>A</b>	<b>Fuel</b>				
1	Diesel	37,510	Liter		
				<b>SUB TOTAL (A)</b>	
<b>B</b>	<b>OIL and LUBRICANT</b>				
2	Oil				
	Diesel	352	Liter		
3	Transmission Oil	11	Liter		
4	Automatic Transmission Fluid (ATF)	11	Liter		
6	Oil Filter				
	Diesel	44	Pieces		
				<b>SUB TOTAL (B)</b>	
<b>C</b>	<b>LABOR</b>				
7	Change Oil	44	Number		
				<b>SUB TOTAL (C)</b>	

	<b>TOTAL COST (Php)</b>

**8. Orientation on the Use of Fleet Cards**

The Winning Bidder shall conduct an end-user orientation on the use of fleet cards upon delivery.

**9.0 Payment Scheme**

Payment will be done on a monthly basis upon submission of the service provider of its statement of account/billing statement.

**Payment computation shall be as follows:**

Processing a statement of account usually takes Three (3) weeks. The certificate of tax withheld is available at the Accounting Division after the 10th day of each month.

**10.0 Duration of Contract**

Contract duration will be for a period of (11) eleven months, within seven (7) days from receipt of Notice to Proceed, or upon consumption of the total budget allotted, whichever comes first.

**ANNEX A****THE BUREAU OF FISHERIES AND AQUATIC RESOURCES CENTRAL OFFICE – LIST OF VEHICLES**

<b>NO.</b>	<b>MODEL AND PLATE NUMBER/CONDUCTI ON STICKER</b>	<b>UNIT</b>	<b>FUEL TYPE</b>	<b>MONTHLY CREDIT LIMIT (PHP)</b>	<b>APPROVED BUDGET FOR THE CONTRACT (ABC) (PHP)for (11) months</b>
<b>1</b>	SCA 2619	1	Diesel	40,000.00	480,000.00
<b>2</b>	SCA 2618	1	Diesel	40,000.00	480,000.00
<b>3</b>	SCA 2613	1	Diesel	40,000.00	480,000.00
<b>4</b>	SCA 2620	1	Diesel	40,000.00	480,000.00
<b>5</b>	SCA 2610	1	Diesel	40,000.00	480,000.00
<b>6</b>	SCA 2621	1	Diesel	40,000.00	480,000.00
<b>7</b>	RD 239B (SNH 1598)	1	Diesel	40,000.00	480,000.00
<b>8</b>	RD 268B (SNH 1596)	1	Diesel	40,000.00	480,000.00
<b>9</b>	PE 159B (SNH 1600)	1	Diesel	40,000.00	480,000.00
<b>10</b>	PE 255B (SNH 1594)	1	Diesel	40,000.00	480,000.00
<b>11</b>	OJ 003B (SNH 1595)	1	Diesel	40,000.00	480,000.00
<b>TOTAL</b>	<b>FLEET CARDS</b>	<b>11</b>			<b>5,280,000.00</b>