



December 17, 2025

REQUEST FOR EXPRESSION OF INTEREST (REOI)
Hiring of Consultancy Services (Individual Consultant)
Solicitation No. SIC-2025-001

1. The Republic of the Philippines has received funding from the World Bank (Loan no. 9480-PH) for the Philippine Fisheries and Coastal Resiliency (FishCoRe) Project to accelerate the sustainable sectoral transition of its fisheries sector, aiming to boost food security, alleviate poverty, and improve resilience to climate change and other disruptions, including those caused by COVID-19. It intends to apply part of the proceeds of this loan to payments for Hiring of Consultancy Services (Individual Consultant).
2. The SuPrIM component is in charge of overall project management, aiding all BFAR implementing units in executing project tasks effectively at both national and sub-national levels. A key aspect of the FishCoRe Project is the Procurement and Contract Management, which encompasses the acquisition of goods, civil works, and services essential for the project. This includes overseeing contracts with civil works contractors, consultants, service providers, and suppliers of goods and equipment. As this is BFAR’s first project with the World Bank, the hiring of a Procurement Specialist is deemed necessary to ensure that procurement and contract management adhere to the World Bank’s procurement standards.
3. The BFAR FishCoRe Project, hereinafter referred to as the “End-User”, now requests the submission of an Expression of Interest for the **HIRING OF AN INDIVIDUAL CONSULTANT**, namely:

Item no.	Description/ Position	Required number & duration	Total cost
1	Consultancy Services as the Procurement Specialist	1 pax 4 years <i>(subject to annual renewal of contract with satisfactory performance)</i>	Php73,440.00 per month

4. A set of Terms of Reference (TOR) is provided in Attachment 1.
5. Bidding procedures will be conducted per the provisions of the World Bank Guidelines, considering the related provisions in the Project Loan Agreement and Guidelines in the Procurement under IBRD loans and IDA credits. The individual consultants will be selected in accordance with the procedure set out in paragraphs 7.34 to 7.37 of the World Bank Procurement Regulations.

6. Interested proponents shall submit their Letter of Expression of Interest, Curriculum Vitae, Personal Data Sheet, Certifications (if any), and supporting documents, if necessary, to the BFAR Fisheries and Coastal Resiliency (FishCoRe) Project – Special Bids and Awards Committee (SBAC) not later than **December 26, 2025, at 5:00 PM**
7. Submission of Expressions of Interest (EOI) along with the other documents as stated in item no. 6 must be sent to the official email address fishcore.sbac@bfar.da.gov.ph or to the 2nd floor, National Food Authority Building, Visayas Ave. Diliman, Quezon City, sealed in an envelope marked:

<p>HIRING OF CONSULTANCY SERVICES (INDIVIDUAL CONSULTANT) Solicitation No.: SIC-2025-001 Position: PROCUREMENT SPECIALIST</p>
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8. The End-user must disclose information on the successful Consultant's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the Request for Proposal/s.
9. The End-user reserves the right to accept or reject any bid, and to annul the Selection of Individual Consultants (SIC) process or reject all EOIs at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders.

Original Signed

NAZARIO C. BRIGUERA

Chairperson, Special Bids and Awards Committee

TERMS OF REFERENCE
Procurement Specialist

- I. PROJECT TITLE : PHILIPPINE FISHERIES AND COASTAL RESILIENCY (FISHCORE) PROJECT**
- II. TITLE OF CONSULTANT : PROCUREMENT SPECIALIST**
- III. PROPONENT : NATIONAL PROJECT MANAGEMENT OFFICE**
- IV. IMPLEMENTATION DATE: 2025-2029**
- V. INTRODUCTION:**

The FishCoRe Project will serve as the Philippine government's platform for implementing the new governance scheme, which divides the entire country's territorial waters, including inland waters and the exclusive economic zone (EEZ), into 12 fisheries management areas (FMAs) based on stock distribution and the structure of fisheries and administrative divisions.

The overall goal of the FishCoRe Project is to strengthen ecosystem and community resilience within selected FMAs. The PDO of the project is to improve fisheries resource management and increase the value of fisheries production for coastal communities in those FMAs. Specifically, the project aims to achieve the following: (i) boost food security; (ii) increase satisfaction among beneficiaries; (iii) decrease illegal, unreported, and unregulated (IUU) fishing activities; and (iv) promote sustainable employment through diversified sources, including fisheries and aquaculture.

The FishCoRe Project will have three components: (i) Component 1: Fisheries and Coastal-Resilient Resource Planning and Management (FishCRRM); (ii) Component 2: Modern and Resilient Livelihood Investments (MARLIN); and (iii) Component 3: Support for Project Implementation and Management (SuPrIM). Components 1 and 2 aim to improve fisheries and coastal resource management and develop supporting infrastructure and fisheries enterprises, respectively.

FishCoRe will adopt existing DA mechanisms (such as the One DA approach and clustering of enterprises) and build upon the gains and lessons learned from DA and BFAR projects. These include the aqua business schools introduced by the IFAD-supported Fisheries, Coastal Resources, and Livelihood (FishCORAL) Project, the enhanced role of DA RFOs and LGUs in the WB-funded Philippine Rural Development Project (PRDP), the network of marine protected areas (MPAs) and fish sanctuaries established under the ADB/JBIC-funded Fisheries Resource Management Project (FRMP), the EAFM initiatives of the USAID-supported Ecosystems Improved for Sustainable Fisheries (EcoFish), as well as the partnerships established by BFAR with NGOs and civil society organizations (CSO) for the social mobilization and participation of fishers and fisher groups.

VI. RATIONALE:

The Support to Project Implementation and Management (SuPrIM) component will be mainly responsible for overall project management. It will support the BFAR Central Office (CO) and RFOs - through the National Project Management Office (NPMO) and the Regional Project Implementation Units (RPIUs) in the lead FMA regions in FMAs 6 and 9 and the FMA Coordinating Units (FCUs) in the participating RFOs in both FMAs - in the effective management of project implementation at the national and sub-national levels. The activities of SuPrIM will also support the institutionalization of new ways of doing business by BFAR and the delivery of technical services and assistance to fishers and fisher fisherfolk groups, the private sector, LGUs, and other stakeholders in fisheries management.

The SuPrIM component will contribute to the achievement of the project outcome through the (i) effective and efficient implementation of the project management system (PMS) and (ii) full engagement and participation of stakeholders at all stages of project implementation.

Integral to the FishCoRe Project is procurement and contract management, which involves acquiring goods, civil works, and services needed by the project, as well as managing contracts with civil works contractors, consultants, other service providers, and suppliers of goods and equipment. Specific procurement and contract management guidelines follow the World Bank's procurement standards. Therefore, hiring a Procurement Specialist is essential for the successful implementation of the FishCoRe project.

VII. OBJECTIVES

- To ensure that the procurement and contract management of goods, civil works, and services required for the FishCoRe Project adhere to the World Bank Procurement Guidelines and Philippine Procurement Regulations, while effectively and systematically facilitating the timely completion of the project's deliverables.
- To ensure the effective planning, strategizing, evaluation, and proper documentation of all procurement activities under the Project, following World Bank (WB) Procurement Guidelines.

VIII. SCOPE OF RESPONSIBILITIES

The Procurement Specialist will provide full-time support to the Special Bids and Awards Committee (SBAC) and its Secretariat under the National Project Management Office, ensuring efficient and compliant procurement processes in alignment with the World Bank's Harmonized Procurement Guidelines and Philippine Procurement Regulations. Key responsibilities include:

1. Developing, executing, and monitoring procurement plans for goods, works, and services to ensure timely implementation.
2. Preparing and reviewing procurement documents, including Procurement Plans, Requests for Expression of Interest, Bidding Documents, Resolutions, Contracts, and

all other submissions (e.g., Terms of Reference, Technical Specifications, Evaluation Reports).

3. Providing technical support to the SBAC and its Secretariat during procurement-related meetings, trainings, and workshops, including pre-procurement conferences, bid openings, and contract negotiations.
4. Ensuring that procurement activities are updated in the Systematic Tracking of Exchanges in Procurement (STEP);
5. Overseeing procurement processes, including tendering, negotiation, contract award, and asset disposal, to ensure efficiency and compliance.
6. Reporting slippages in Procurement Plan timelines and government approval processes, and ensuring timely remedial actions.
7. Monitoring contract performance and compliance with technical, environmental, and social safeguards, ensuring reports are evaluated and processed for payments.
8. Performing additional tasks as directed by the Project Manager, Deputy Project Manager, and SuPrIM Lead.

IX. QUALIFICATIONS

A. Education and Relevant Experience

1. Must be a holder of a Bachelor's Degree in Law, Accounting/Financial Management, Engineering, or other related fields.
2. At least three (3) years of experience in preparing, processing, and archiving procurement documents and other relevant records in the government procurement of works, goods, and services.
3. At least two (2) years of experience working as a procurement officer in international organizations, multilateral development banks, or foreign-assisted projects/grants.

B. Competencies

1. Knowledge of World Bank Procurement Guidelines and R.A. No. 9184. Knowledge of RA 12009 is a plus.
2. With relevant training/workshops/seminars.
3. A high level of interpersonal and management skills, and the ability to work with teams in the organization at all levels.
4. Must be self-driven with the ability to work under pressure with minimal supervision and deliver amidst tight deadlines;
5. Excellent oral and written communication skills;
6. Good report and presentation preparation skills; and
7. Proficiency in MS Office applications, Google productivity tools, and instant messaging (IM) applications.

X. DELIVERABLES AND TIMELINE

The Consultant shall prepare and submit periodic reports to the BFAR Director through the Project Manager and the Project Component Lead as follows:

	Type of Report	Schedule of Submission
1	Activity Report	Monthly
2	Procurement Progress Report	Quarterly
3	Project Accomplishment Reports	Every six (6) months

The Consultant is also required to submit a monitoring report, in addition to the project accomplishment report, every six months.

XI. SERVICE FEE

The consultancy/technical service fee is **Php73,440.00 per month**. The possible incremental increase in the monthly rate for the contract in succeeding years is subject to DA-BFAR determination and availability of funds.

Renewal of annual contract is subject to DA-BFAR determination on the satisfactory performance of the hired personnel, and verification if there is a continuing need for the position.