



May 7, 2024

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Hiring of Consultancy Services (Individual Consultant)
Solicitation No. SIC-2024-013

1. The Government of the Philippines has received a loan (Loan no. P174137) from the World Bank towards the cost of the Coastal Resiliency (FishCoRe) Project and it intends to apply part of the proceeds of this loan to payments for the cost of Hiring of Consultancy Services (Individual Consultant).
2. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project, hereinafter referred to as the “End-User” now requests you to submit Expression of Interest for the **HIRING OF INDIVIDUAL CONSULTANT** namely:

Item no.	Description/ Position	Required number & duration	Total cost
1	Consultancy Services for the Technical Assistant For MARLIN C	1 pax 6 years <i>(subject to annual renewal of contract with satisfactory performance)</i>	PhP 99,360.00 per month

3. A set of Terms of Reference (TOR) is provided in Attachment 1.
4. Bidding procedures will be conducted in accordance with the provisions of the World Bank Guidelines and taking into consideration the related provisions in the Project Loan Agreement and Guidelines in the Procurement under IBRD loans and IDA credits. The individual consultants will be selected in accordance with the procedure set out in paragraphs 7.34 to 7.37 of the WB Procurement Regulations.
5. Interested proponents shall submit their Letter of Expression of Interest, Curriculum Vitae, Personal Data Sheet, Certifications (if any) and supporting documents, if necessary, to the BFAR Fisheries and Coastal Resiliency (FishCoRe) Project – Special Bids and Awards Committee (SBAC) not later than **May 15, 2024 at 12:00NN**.
6. Submission of Expressions of Interest (EOI) along with the other documents as stated in item no. 5 must be sent to the official email address fishcore.sbac@bfar.da.gov.ph or at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City, sealed in an envelope marked:

HIRING OF CONSULTANCY SERVICES (INDIVIDUAL CONSULTANT)

Solicitation No.: SIC-2024-013

Position: TECHNICAL ASSISTANT FOR MARLIN COMPONENT

7. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project must disclose information on the successful Consultant's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the Request for Proposal/s.

8. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project reserves the right to accept or reject any bid, and to annul the Selection of Individual Consultants (SIC) process or reject all EOIs at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders.

Original Signed

ROY C. ORTEGA

Chairperson, Special Bids and Awards Committee

TERMS OF REFERENCE

Technical Assistant for MARLIN Component

- I. PROJECT TITLE : PHILIPPINE FISHERIES AND COASTAL RESILIENCY (FISHCORE) PROJECT**
- II. TITLE OF CONSULTANT : TECHNICAL ASSISTANT FOR MARLIN COMPONENT**
- III. PROPONENT : NATIONAL PROJECT MANAGEMENT OFFICE**
- IV. IMPLEMENTATION DATE : 2024**
- V. INTRODUCTION:**

The FishCoRe Project will be the Philippine government's platform for implementing the new governance scheme, which divides the entire country's territorial waters, inclusive of inland waters and exclusive economic zone (EEZ), into 12 fisheries management areas (FMAs) based on stock distribution and the structure of fisheries and administrative divisions.

The overall goal of the FishCoRe Project is to enhance ecosystem and community resilience in selected FMAs. The Project Development Objective (PDO) of the project is to improve the management of fisheries resources and enhance the value of fisheries production to coastal communities in selected FMAs. In particular, the project intends to contribute to the following goals: (i) increased food security; (ii) enhanced level of satisfaction among beneficiaries; (iii) reduced incidence of illegal, unreported, and unregulated (IUU) fishing activities; and (iv) improved sustainable employment from diversified sources including fisheries and aquaculture.

The FishCoRe Project will consist of three components, namely: (i) Component 1: Fisheries and Coastal-Resilient Resource Planning and Management (FishCRRM); (ii) Component 2: Modern and Resilient Livelihood Investments (MARLIN); and (iii) Component 3: Support to Project Implementation and Management (SuPrIM). Components 1 and 2 aim to achieve improved management of fisheries and coastal resources and the development of supportive infrastructure and fisheries enterprises, respectively.

By the end of the seven-year project implementation period (2023-2029), the achievement of the PDO will be measured by the following indicators:

- Two ecosystem-based fisheries management plans (FMPs) formulated (one each for FMAs 6 and 9) by 2024, implemented starting 2024, and evaluated by 2026;
- Increase in household income by 3% annually in real terms starting in 2025;
- Reduction in postharvest losses by 5% by 2028;
- 50% of major fish stocks covered by FMPs moving towards target reference points by 2029; and
- Increase in the value added to fishery commodities in targeted areas by 3% annually in real terms.

FishCoRe will adopt existing DA mechanisms (such as the One DA approach and clustering of enterprises) and build upon the gains and lessons learned from DA and BFAR projects. These include the aquabusiness schools introduced by the IFAD-supported Fisheries, Coastal Resources, and Livelihood (FishCORAL) Project, the enhanced role of DA RFOs and LGUs in the WB-funded Philippine Rural Development Project's (PRDP), the network of marine protected areas (MPAs) and fish sanctuaries established under the ADB/JBIC-funded Fisheries Resource Management Project (FRMP), the EAFM initiatives of the USAID-supported Ecosystems Improved for Sustainable Fisheries (EcoFish), as well as the partnerships established by BFAR with NGOs and civil society organizations (CSO) for the social mobilization and participation of fishers and fisherfolk groups.

VI. RATIONALE:

The Modern and Resilient Livelihood Investments (MARLIN) component aims to enhance the economic value of fisheries and aquaculture to fishing communities through strategic and climate-resilient investments to reduce post-harvest losses, expand aquaculture production, and add value to fisheries production. Through the implementation of grant sub-projects and public-sector infrastructure investments, the component will support critical value-chain infrastructure development and improved fish production, handling and processing technologies, alongside related technical assistance for technical extension and business advisory services to catalyze wider private-sector and LGU investment.

Support for livelihood diversification, enterprise development, and infrastructure development provided under Component 2 will be informed by and support the operationalization of the outcomes of the planning and institutional capacity-building work undertaken under Component 1.

This component will consist of three subcomponents: (i) Subcomponent 2.1: Fishers' Livelihood Diversification and Development; (ii) Subcomponent 2.2: Aquaculture and Fisheries Enterprise Development; and (iii) Subcomponent 2.3: Aquaculture and

Fisheries Infrastructure. Hence, to accomplish the foregoing, BFAR needs the services of a Technical Assistant who will assist in the implementation of the project with the Chief of the Inland Fisheries and Aquaculture Division as the component lead for MARLIN. The Technical Assistant will be a full-time position who will be in charge of the daily management of the component with close coordination with the component leads and under the guidance of the Deputy Project Manager and Project Manager.

VII. OBJECTIVES

To ensure the efficient and effective management and coordination of project activities, as well as project administration, including planning, budgeting, procurement, monitoring, coordination, documentation, and reporting, thereby the project outputs and outcomes are achieved as planned and activities are implemented on time and within budget.

To establish and facilitate the seamless and systematic operations of the National Project Management Office (NPMO) and coordination with NFRDI, and PFDA to ensure the assimilation and integration/mainstreaming of FishCoRe knowledge and processes in BFAR and its implementing partners as part of institutional strengthening.

VIII. SCOPE OF RESPONSIBILITIES

The MARLIN Technical Assistant is expected to carry out the following tasks:

1) Project Planning and Implementation

- Provide a high level of expertise and technical advisory services and assistance in the planning, management, and supervision of the project;
- Assist the Component Lead in the daily project management of both organizational and substantive matters, including budgeting, planning, supervising, monitoring, and coordinating the project to ensure its results are in accordance with the Project Document;
- Assist in the development of the project execution strategy, plan, budget, and responsibility matrix as per World Bank Loan Project Requirements;
- Coordinate the implementation of activities as outlined in the project document, ensure day-to-day direction and management of the MARLIN component of the FishCoRe project are implemented, and suggest further development of the program activities;
- Render high-level assistance in developing the Annual Work Plan (AWP) with time frames, activities, outputs, and outcomes, to be approved by the World Bank and the National Project Director, and ensure adherence thereto; and

- Assist the Component Lead in ensuring adequate information flow, discussions, and feedback among the various stakeholders of the project, and gather and disseminate information relevant to the project.
- 2) Financial Management
- Provide physical and financial monitoring over project commitments and expenditures and balance of funds, and assist the Component Lead in ensuring proper project delivery; and
 - Prepare a fund tracker for all projects and activities (implemented and about to be implemented) to ensure adherence to financial constraints.
- 3) Monitoring and Evaluation
- Assist in the development and implementation of a monitoring and evaluation framework and plan for the execution of the loan per World Bank Loan Project Requirements;
 - Prepare, and evaluate the submitted documents for all aspects of work required within Component 2: , MARLIN, guided by the input of the Component Leads; and
 - Monitor progress of all works and services under the WB Loan Project, and provide support as required to ensure outputs and results of consultancies are achieved.
- 4) Capacity Building and Training
- Facilitate and participate in Missions through overseeing logistic support and activities to obtain required information for these Missions, including the preparation of Debriefing Reports.
- 5) Stakeholder Engagement
- Assist the Deputy Project Manager in guiding and coordinating the work of national and international consultants and subcontractors and oversee its compliance with the agreed work plan and terms of reference; and
 - Under the guidance of the Component Lead, coordinate the implementation and execution of the project, including addressing any modification or refinement to achieve the project's goals.
- 6) Reporting and Documentation
- Prepare monthly work plans for the Component 2: MARLIN and supervise the implementation of these plans as per WB loan Project;

- Prepare periodic updates to ensure that the NPMO/RPIU/FCU are kept informed of project implementation activities, progress, and challenges;
- Prepare monthly monitoring reports for Component 2: MARLIN; and
- Prepare reports of problems and/or challenges of the Project that may be impacting on project delivery to bring to the attention of the principals for timely action and intervention;

7) Perform other tasks as may be instructed by the Project Manager.

IX. QUALIFICATIONS

A. Education and Relevant Experiences

1. Must be a holder of a Bachelor's Degree in Fisheries/Law/Accounting/Financial Management/Business Administration/ Engineering, or other related field/discipline;
2. Preferably with a Master's/Doctorate Degree in Business Administration, Public Administration, and other relevant field/discipline;
3. With eight (8) years of verifiable experience in project management, project design, implementation, and monitoring.;
4. With at least three (3) years' experience in international organizations or foreign-assisted projects/grants;
5. With knowledge of World Bank policies and implementation guidelines;
6. With technical knowledge and understanding of fisheries management areas, fishery laws and regulations and fisheries programs/projects.

B. Competencies

1. Knowledge of project management principles, practices, techniques, and procedures of Strategic Management and the Project Management Cycle;
2. Knowledge of the government financial rules, regulations, and procedures pertinent to program/project management within the public sector;
3. Strong project management/administrative skills (e.g. developing and executing plans, managing staff);
4. Ability to lead a project team and effectively manage conflict with mediation and training;
5. Ability to manage and control risk with supporting strategies;
6. Excellent leadership skills (e.g. able to advocate for, influence and motivate others)
7. Strong decision-making skills;
8. Ability to function independently in an efficient manner with "tight" deadlines;

9. Dynamic interpersonal skills (e.g. ability to build strong working relationships and manage conflict);
10. Excellent communication skills – both oral and written; and
11. Competent in the use of MS Word, MS Excel, and MS PowerPoint.

X. DELIVERABLES AND TIMELINE

The Consultant shall prepare and submit periodic reports to the BFAR Director through the Project Manager and the Project Component Lead as follows:

	Type of Report	Schedule	Payment
1	Activity Report	Monthly	Activity Report
2	Project Accomplishment Reports	Every six (6) months	Project Accomplishment Reports
3	Project Completion Report	Six (6) months prior to the end of the project	Project Completion Report

XI. SERVICE FEE

The consultancy/technical service fee is at **Php99,360.00 per month**. Possible incremental increase in monthly rate for the contract in succeeding years are subject to DA-BFAR determination and availability of funds.

Renewal of annual contract is subject to DA-BFAR determination on the satisfactory performance of the hired personnel, and verification if there is a continuing need for the position.