



May 7, 2024

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Hiring of Consultancy Services (Individual Consultant) **Solicitation No. SIC-2024-004**

1. The Government of the Philippines has received a loan (Loan no. P174137) from the World Bank towards the cost of the Coastal Resiliency (FishCoRe) Project and it intends to apply part of the proceeds of this loan to payments for the cost of Hiring of Consultancy Services (Individual Consultant).
2. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project, hereinafter referred to as the "End-User" now requests you to submit Expression of Interest for the **HIRING OF INDIVIDUAL CONSULTANT** namely:

Item no.	Description/ Position	Required number & duration	Total cost
1	Consultancy Services for the Monitoring and Evaluation (M&E) Specialist	1 pax 6 years (<i>subject to annual renewal of contract with satisfactory performance</i>)	PhP 73,440.00 per month

3. A set of Terms of Reference (TOR) is provided in Attachment 1.
4. Bidding procedures will be conducted in accordance with the provisions of the World Bank Guidelines and taking into consideration the related provisions in the Project Loan Agreement and Guidelines in the Procurement under IBRD loans and IDA credits. The individual consultants will be selected in accordance with the procedure set out in paragraphs 7.34 to 7.37 of the WB Procurement Regulations.
5. Interested proponents shall submit their Letter of Expression of Interest, Curriculum Vitae, Personal Data Sheet, Certifications (if any) and supporting documents, if necessary, to the BFAR Fisheries and Coastal Resiliency (FishCoRe) Project – Special Bids and Awards Committee (SBAC) not later than **May 15, 2024, 12:00NN**.
6. Submission of Expressions of Interest (EOI) along with the other documents as stated in item no. 5 must be sent to the official email address fishcore.sbac@bfar.da.gov.ph or at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City, sealed in an envelope marked:

HIRING OF CONSULTANCY SERVICES (INDIVIDUAL CONSULTANT)

Solicitation No.: SIC-2024-004

Position: MONITORING AND EVALUATION (M&E) SPECIALIST

7. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project must disclose information on the successful Consultant's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the Request for Proposal/s.

8. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project reserves the right to accept or reject any bid, and to annul the Selection of Individual Consultants (SIC) process or reject all EOIs at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders.

Original Signed

ROY C. ORTEGA

Chairperson, Special Bids and Awards Committee

TERMS OF REFERENCE

Monitoring and Evaluation (M&E) Specialist

- I. PROJECT TITLE : PHILIPPINE FISHERIES AND COASTAL RESILIENCY (FISHCORE) PROJECT**
- II. TITLE OF CONSULTANT (M&E) SPECIALIST : MONITORING AND EVALUATION**
- III. PROPONENT : NATIONAL PROJECT MANAGEMENT OFFICE**
- IV. IMPLEMENTATION PERIOD : 2024**
- V. INTRODUCTION:**

The FishCoRe Project will be the Philippine government's platform for implementing the new governance scheme, which divides the entire country's territorial waters, inclusive of inland waters and exclusive economic zone (EEZ), into 12 fisheries management areas (FMAs) based on stock distribution and the structure of fisheries and administrative divisions.

The overall goal of the FishCoRe Project is to enhance ecosystem and community resilience in selected FMAs. The Proposed Development Objective (PDO) of the project is to improve management of coastal fishery resources, enhance the value of fisheries production and increase fisheries-derived incomes within coastal communities, in selected Fishery Management Areas (FMAs). In particular, the project intends to contribute to the following goals: (i) increased food security; (ii) enhanced level of satisfaction among beneficiaries; (iii) reduced incidence of illegal, unreported, and unregulated (IUU) fishing activities; and (iv) improved sustainable employment from diversified sources including fisheries and aquaculture.

The FishCoRe Project will consist of three components, namely: (i) Component 1: Fisheries and Coastal-Resilient Resource Planning and Management Component (FishCRRM); (ii) Component 2: Modern and Resilient Livelihood Investments (MARLIN); and (iii) Component 3: Support to Project Implementation and Management (SuPrIM). Components 1 and 2 aim to achieve improved management of fisheries and coastal resources and development of supportive infrastructure and fisheries enterprises, respectively.

VI. RATIONALE

Monitoring and Evaluation (M&E) system is an integral part of the project performance management system of the FishCoRe project and is envisioned as a “One M&E System” which includes the monitoring and evaluation of the institutional, physical, and financial progress of the three project components. The need for a “One M&E System” was highlighted by stakeholders from different sectors during the participatory planning workshop that was conducted as part of the project preparation. The performance indicators contained in the project Logical Framework (Log Frame) will serve as the M&E system’s “core” – to which other component-level M&E activities and databases will be digitally linked. The tracking of project performance vis-à-vis LogFrame indicators will be supported among others by baseline, midterm and endline surveys. Meanwhile, project reporting is based on the M&E System which includes the information needed by oversight committees within the Department of Agriculture (Special Projects Coordination and Management Assistance Division, and Planning Service and oversight agencies (National Economic and Development Authority [NEDA], Department of Budget and Management [DBM], and Department of Finance [DOF]).

Generally, the M&E System intends the management to track over time the ongoing progress, results and the decisions that must be rendered during the implementation of the project. This is a crucial segment under the Component 3 of the FishCoRe project which aims to align implementation towards attaining development outcomes specified in the logical framework and arrangement for monitoring.

With the engagement of an M&E Specialist, it is hoped to strengthen the capacity of the NPMO M&E unit to the process and standards in performing M&E tasks. Moreover, this is to ensure also that the relevant information such as the status of the project in attaining the development outcomes and even other issues or concerns that emerged throughout the project are accessed by the management and may serve as support in mapping out decisions and strategies during the progress of project implementation.

VII. OBJECTIVES :

The M&E Specialist shall provide the overall technical support and quality assurance for monitoring and evaluation of the FishCoRe project. Specifically, it aims to:

1. To conduct monitoring and evaluation of status and progress of the project’s objectives, components, and activities;
2. To develop activity design and facilitate the periodic assessment of the progress of the project;

3. To coordinate, consolidate, prepare, and finalize the data of periodic progress/accomplishment report (e.g. monthly, quarterly, semi-annual);
4. To assist in the analyzation of the results of the monitoring and evaluation activities conducted;
5. To organize capacity building training/workshop regarding M&E system and plans;
6. To evaluate plans and budget proposals for the implementation of activities of the FishCoRe project; and
7. To prepare reports and other relevant documents for submission to the oversight agencies.

VIII. SCOPE OF RESPONSIBILITIES:

The M&E Specialist is expected to carry out the following tasks:

1) Project Planning and Implementation:

- Develop activity design and facilitate periodic assessment of the progress of the Project;
- Review and evaluate the project's goals and objectives and its attainment;
- Evaluate the prepared plans and budget proposals prior to the implementation of activities of the FishCoRe project;
- Participate in problem solving sessions based on M&E findings;
- Recommend/suggest improvements (as appropriate) during implementation of the M&E system; and
- Act as representative of the project during periodic assessments conducted by oversight agencies.

2) Financial Management:

- Monitor and prepare a fund tracker for all projects and activities (implemented and about to be implemented) to ensure adherence to financial constraints.

3) Monitoring and Evaluation:

- Facilitate the conduct of monitoring and evaluation in the three components elaborated herein with the assistance/guidance from the NPMO M&E Unit head and in coordination with other component leads;
- Assist in the analyzation of results from the conducted monitoring and evaluation activities; and
- Monitor the project's physical and financial performance vis a vis the targets set in the approved project proposal (e.g. monthly, quarterly, semi-annual).

4) Reporting and Documentation:

- Prepare the overall periodic progress/accomplishment report (tabulated and narrative) and other required project documents that shall be relevant to the management in making decisions and actions in steering the project implementation;
- Prepare reports and other required project documents for presentation and submission to the Project Manager, BFAR National Director, DA and other oversight agencies; and
- Process and organize project information to generate specific report templates relevant to M&E.

5) Perform other tasks as may be instructed by the Project Manager.

IX. QUALIFICATIONS

1. Must be a holder of a Bachelor's Degree in social science, development, public policy, economics, ICT or related field;
2. Preferably with a Master's/Doctorate Degree in Business Administration, Public Administration, and other relevant field/discipline;
3. At least 5 years of relevant experience in monitoring and evaluation, project management and/or research in any foreign assisted projects (FAPs);
4. Demonstrated experience in developing M&E plans, logical framework, tools, and systems in multi-faceted program as well as using Management Information System (MIS);
5. Strong analytical skills and preferably with experience in using statistical analysis software such as STATA, SPSS, R, among others; and
6. Excellent communication and writing skills (oral and written) in English, including an ability to write high level technical reports.

X. DELIVERABLES AND TIMELINE

The M&E Specialist shall prepare and submit the following reports to the BFAR Director thru the Component 3: SUPRIM Lead:

Type of Report	Timelines
1. Inception Report	One month after the start of the contract period
2. Monthly Progress Report	One week after the end of the previous month
3. Quarterly Progress Report	One week after the end of the quarter
4. Semi-Annual Progress Report	One week after the end of the contract period
5. Completion Report	At the end of the project

XI. SERVICE FEE

The consultancy/technical service fee is at **Php73,440.00 per month**. Possible incremental increase in monthly rate for the contract in succeeding years are subject to DA-BFAR determination and availability of funds.

Renewal of annual contract is subject to DA-BFAR determination on the satisfactory performance of the hired personnel, and verification if there is a continuing need for the position.