



May 7, 2024

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Hiring of Consultancy Services (Individual Consultant) **Solicitation No. SIC- 2024-006**

1. The Government of the Philippines has received a loan (Loan no. P174137) from the World Bank towards the cost of the Coastal Resiliency (FishCoRe) Project and it intends to apply part of the proceeds of this loan to payments for the cost of Hiring of Consultancy Services (Individual Consultant).
2. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project, hereinafter referred to as the “End-User” now requests you to submit Expression of Interest for the **HIRING OF INDIVIDUAL CONSULTANT** namely:

Item no.	Description/ Position	Required number & duration	Total cost
1	Consultancy Services for the Planning Specialist	1 pax 6 years (<i>subject to annual renewal of contract with satisfactory performance</i>)	PhP 73,440.00 per month

3. A set of Terms of Reference (TOR) is provided in Attachment 1.
4. Bidding procedures will be conducted in accordance with the provisions of the World Bank Guidelines and taking into consideration the related provisions in the Project Loan Agreement and Guidelines in the Procurement under IBRD loans and IDA credits. The individual consultants will be selected in accordance with the procedure set out in paragraphs 7.34 to 7.37 of the WB Procurement Regulations.
5. Interested proponents shall submit their Letter of Expression of Interest, Curriculum Vitae, Personal Data Sheet, Certifications (if any) and supporting documents, if necessary, to the BFAR Fisheries and Coastal Resiliency (FishCoRe) Project – Special Bids and Awards Committee (SBAC) not later than **May 15, 2024 at 12:00NN**.
6. Submission of Expressions of Interest (EOI) along with the other documents as stated in item no. 5 must be sent to the official email address fishcore.sbac@bfar.da.gov.ph or at the 2nd Floor, National Food Authority, Visayas Ave. Diliman, Quezon City, sealed in an envelope marked:

HIRING OF CONSULTANCY SERVICES (INDIVIDUAL CONSULTANT)

Solicitation No.: 2024-006
Position: PLANNING SPECIALIST

7. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project must disclose information on the successful Consultant's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the Request for Proposal/s.

8. The Bureau of Fisheries and Aquatic Resources Fisheries Coastal Resiliency (FishCoRe) Project reserves the right to accept or reject any bid, and to annul the Selection of Individual Consultants (SIC) process or reject all EOIs at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders.

Original Signed

ROY C. ORTEGA

Chairperson, Special Bids and Awards Committee

TERMS OF REFERENCE

Planning Specialist

- I. PROJECT TITLE : PHILIPPINE FISHERIES AND COASTAL RESILIENCY (FISHCORE) PROJECT**
- II. TITLE OF CONSULTANT : PLANNING SPECIALIST**
- III. PROPONENT : NATIONAL PROJECT MANAGEMENT OFFICE**
- IV. IMPLEMENTATION PERIOD : 2024**

V. INTRODUCTION:

The FishCoRe Project will be the Philippine government's platform for implementing the new governance scheme, which divides the entire country's territorial waters, inclusive of inland waters and exclusive economic zone (EEZ), into 12 fisheries management areas (FMAs) based on stock distribution and the structure of fisheries and administrative divisions.

The overall goal of the FishCoRe Project is to enhance ecosystem and community resilience in selected FMAs. The Proposed Development Objective (PDO) of the project is to improve management of coastal fishery resources, enhance the value of fisheries production and increase fisheries-derived incomes within coastal communities, in selected Fishery Management Areas (FMAs). In particular, the project intends to contribute to the following goals: (i) increased food security; (ii) enhanced level of satisfaction among beneficiaries; (iii) reduced incidence of illegal, unreported, and unregulated (IUU) fishing activities; and (iv) improved sustainable employment from diversified sources including fisheries and aquaculture.

The FishCoRe Project consists of three components, namely: (i) Component 1: Fisheries and Coastal-Resilient Resource Planning and Management (FishCRRM); (ii) Component 2: Modern and Resilient Livelihood Investments (MARLIN); and (iii) Component 3: Support to Project Implementation and Management (SuPrIM). Components 1 and 2 aim to achieve improved management of fisheries and coastal resources and the development of supportive infrastructure and fisheries enterprises, respectively.

By the end of the seven-year project implementation period (2023-2029), the achievement of the PDO will be measured by the following indicators:

- Two ecosystem-based fisheries management plans (FMPs) formulated (one each for FMAs 6 and 9) by 2024, implemented starting 2024, and evaluated by 2026;
- Increase in household income by 3% annually in real terms starting in 2026;
- Reduction in postharvest losses by 5% by 2029.
- 50% of major fish stocks covered by FMPs moving towards target reference points by 2029; and
- Increase in the value added to fishery commodities in targeted areas by 3% annually in real terms.

FishCoRe will adopt existing DA mechanisms (such as the One DA approach and clustering of enterprises) and build upon the gains and lessons learned from DA and BFAR projects. These include the aqua business schools introduced by the IFAD-supported Fisheries, Coastal Resources, and Livelihood (FishCORAL) Project, the enhanced role of DA RFOs and

LGUs in the WB-funded Philippine Rural Development Project (PRDP), the network of marine protected areas (MPAs) and fish sanctuaries established under the ADB/JBIC-funded Fisheries Resource Management Project (FRMP), the EAFM initiatives of the USAID-supported Ecosystems Improved for Sustainable Fisheries (EcoFish), as well as the partnerships established by BFAR with NGOs and civil society organizations (CSO) for the social mobilization and participation of fishers and fisherfolk groups.

VI. RATIONALE:

The Support to Project Implementation and Management (SuPrIM) component will be mainly responsible for overall project management. It will support the BFAR Central Office (CO) and RFOs – through the National Project Management Office (NPMO) and the Regional Project Implementation Units (RPIUs) in the lead FMA regions in FMAs 6 and 9 and the FMA Coordinating Units (FCUs) in the participating RFOs in both FMAs – in the effective management of project implementation at the national and sub-national levels.

The activities of SuPrIM will also support the institutionalization of new ways of doing business by BFAR and the delivery of technical services and assistance to fishers and fisherfolk groups, the private sector, LGUs, and other stakeholders in fisheries management.

This component shall operate and maintain an effective multi-level, interdisciplinary, and institutionalization-oriented project management system (PMS). The component is expected to produce the following outputs: (i) fully operational and vertically and horizontally integrated PMS; (ii) fully operational monitoring and evaluation (M&E) and knowledge management system (KMS) supported by a digital, multi-level management information system (MIS); and (iii) fully operational publicly accessible web-based digital platforms linked to existing systems. The SuPrIM component will

contribute to the achievement of the project outcome through the (i) effective and efficient implementation of the PMS and (ii) full engagement and participation of stakeholders at all stages of project implementation.

Integral to the Project is the Planning Specialist which will be involved in the implementation of SUPRIM activities such as the development and review of the Project's Work and Financial Plan, implementation and collaboration activities between DA and other agencies, conduct of survey and other studies, and other various activities under SUPRIM. As such, the hiring of a planning specialist is necessary for the effective implementation of the FishCoRe project.

VII. OBJECTIVES

To ensure the efficient and effective planning, management and coordination of project activities, and ensure that activities are implemented on time and within budget.

To establish and facilitate the seamless and systematic operations of the FishCoRe National Project Management Office (NPMO) planning unit and coordination with NFRDI and PFDA.

To ensure the assimilation and integration/mainstreaming of FishCoRe knowledge and processes in BFAR and its implementing partners as part of institutional strengthening.

VIII. SCOPE OF RESPONSIBILITIES

The Planning Specialist is expected to carry out the following tasks:

1) Project Planning and Implementation:

- Oversee, direct, and review the activities/tasks/function of the FishCoRe Project Planning Unit under the guidance of the Component 3 Lead/Deputy Project Manager/ Project Manager in implementing all aspects of planning activities under the project;
- Provide a high level of expertise and technical services and assistance in the development of the Work and Financial Plan of the project;
- Establish the annual goals, objectives, and performance targets of the project;
- Recommend policies, plans and activities of the project and ensures the effective implementation thereof;
- Under the guidance of the Project Manager/ Deputy Project Manager, direct the organization of systems, procedures, and standards to execute, monitor and evaluate the plans and activities of the project;

- Spearhead the identification and prioritization of appropriate policies, studies, programs to be undertaken in accordance with the Project's mandate, objectives, and thrusts;
- Maintain liaison with the Department of Agriculture central planning agency and other appropriate economic or planning bodies;
- Identify opportunities to improve existing operations and fosters an environment of innovation and continuous improvement;
- Establish and maintains a healthy, positive, and productive working environment;
- Review issues referred to the Project and reports submitted by the staff; and
- Responsible for the work performance and discipline of the staff;

2) Financial Management:

- Monitor and prepare a fund tracker for all projects and activities (implemented and about to be implemented) to ensure adherence to financial constraints.

3) Monitoring and Evaluation:

- Regularly monitor, evaluate and review actual accomplishments as against program targets of the Project;
- Prepare project reports, timelines, milestones, and key performance indicators; and
- Implement a monitoring, feedback, measurement, and evaluation system for the implementation of projects & programs stated in the strategic & operational plans;

4) Capacity Building and Training:

- Identify capacity building needs of project staff and stakeholders and develop appropriate workshop/training programs;
- Facilitate organization and project-wide strategic and operational planning sessions;
- Attend relevant meetings, conferences, and other official functions as may be assigned by the Component 3 Lead/Deputy Project Manager/ Project Manager; and
- Recommend training needs of the staff.

5) Stakeholder Engagement:

- Coordinate with other agencies and offices to ensure that FishCoRe Project plans are in line with the thrusts and objectives of the national government;

6) Reporting and Documentation:

- Ensuring accurate and up-to-date records and project plans are maintained.

7) Perform other tasks as may be instructed by the Project Manager.

IX. QUALIFICATIONS

A. Education and Relevant Experiences

1. Must be a holder of Bachelor's Degree in Fisheries, Environmental Science or a related discipline with project planning and management courses (Master's degree holder of any related fields is an advantage)
2. Must have at least five (5) years experience in the following: project planning and management, monitoring and evaluation, basic or applied research, (Work experience with any foreign funded project and developmental work in private or government organization is an advantage)
3. Extensive work experience in any of the following fields: project planning and management, M&E, institutional arrangement, and linkage development

B. Competencies

1. Strong technical writing skills.
2. With relevant training/workshops/seminars.
3. Strong analytical skills with attention to detail.
4. Ability to work efficiently and effectively in a multidisciplinary team.
5. Competent in the use of Microsoft Office;

X. DELIVERABLES AND TIMELINE

The Specialist shall prepare and submit periodic reports to the BFAR Director thru the Project Manager and the Project Component Lead as reflected in the following matrix:

	Type of Report	Schedule
1	Inception Report	One month after start the of contract period

2	Monthly Progress Report	One week after the end of the previous month
3	Quarterly Progress Report	One week after the end of the quarter
4	Semi-Annual Progress Report	One week after the end of the contract period
5	Completion Report	At the end of the project

XI. SERVICE FEE

The consultancy/technical service fee is at **Php73,440.00 per month**. Possible incremental increase in monthly rate for the contract in succeeding years are subject to DA-BFAR determination and availability of funds.

Renewal of annual contract is subject to DA-BFAR determination on the satisfactory performance of the hired personnel, and verification if there is a continuing need for the position.